Podium presenter instructions

Presentations are 7 minutes and there is a 9-minute discussion after each 3 presentations. Please take a seat beside the moderators after your presentation for this discussion. Refer to the detailed program for your presentation time and ensure you are present for that session. The screen and projector are set to present 16:9 ratio. Slides in 4:3 ratio will appear with black bars on either side of the screen. The audiovisual projection system will include a Personal Computer (PC). We are unable to accommodate speakers' laptops. **No Macintosh computers or adapters** will be available.

Presentations should be uploaded to the COA system by **June 6**, you will receive an email with details.

E-poster/rapid fire presenter instructions

Accepted posters consist of both an e-poster and a rapid-fire presentation.

E-posters should be prepared as a high-resolution **pdf file** in landscape orientation with 16:9 layout for optimal display on TV screens. This file should be uploaded to the COA system by **May 31**, you will receive an email with details.

Rapid fire presentations are 120 seconds each, consisting of 2 slides that change automatically (at 60 seconds). Refer to the detailed program for your presentation time and ensure you are present for that session. The screen and projector are the same as those used for podium presentations (above). The 2-slide presentations in Powerpoint format should be emailed to irsa2025@canadianrsanetwork.com by **June 6**. Please stick to your presentation time and vacate the stage once the next presenter's slides come up.

Moderator instructions

There are 2 types of sessions: themed paper sessions and rapid-fire poster sessions. Every paper session will be following a poster session with the same moderators. Each session has 2 moderators, please discuss how you split the tasks with your co-moderator prior to the session.

Paper sessions consist of 2-3 blocks of 3x 7-minute presentations followed by 9 minutes of discussion for those 3 talks. Please ensure each speaker adheres to their 7-minute length. If a speaker is not present at the time of their talk, proceed to the next presentation and move the delayed talk to the end of the session. Please introduce each speaker before their talk and invite them to sit at the moderator table (for the group discussion) after the talk. Load the presentations onto the provided computer from the COA system. Please facilitate the discussion and ensure the next block of talks starts on time.

Rapid-fire sessions consist of 5 or 6 120-second presentations of 2 slides each. These Powerpoint slides will be loaded in one Powerpoint file that automatically changes slides after 60 seconds. Please call up and introduce all presenters at the start of this session and remind them to leave the lectern when the next presenters slides come up. Every poster session is followed by a break; invite the audience to discuss their questions with the presenters and view the e-posters during these breaks.